



CLOSE TO EVERYWHERE YOU WANT TO BE.....

Thank you for your interest in Westside Village Apartments. Westside Village offers a variety of housing options to choose from and one that we hope you will soon call home! Listed below is some important information about leasing an apartment with Westside Village.

## IMPORTANT DATES

**October 2<sup>nd</sup> – October 7<sup>th</sup>** – Leasing Renewal Period Current Residents

**October 7<sup>th</sup>** – Lease pricing for the 2020-2021 year will be available.

**October 8<sup>th</sup> – October 9<sup>h</sup>** – Current Residents Swap Option – Residents can select other WSV property.

**October 10<sup>th</sup>** – Open House & Leasing Kickoff. Join us for our open house event, refreshments will be provided. Leasing will begin on a first come first serve basis

**October 10<sup>th</sup> – November 1<sup>st</sup>** – No appointment needed for showings! Showings are done Monday – Friday between 10:00am – 4:30pm.

**Westside Village Apartments are priced per apartment, not per person. All leases are joint and several, meaning everyone on the lease is viewed as equally responsible. We do not rent by the bedroom, how the household splits up rent and utilities is determined amongst your household.**

## OPEN HOUSE

Join us **October 10<sup>th</sup>** for our open house & leasing kickoff event. Tour any of our available housing options. If you see something you like, you can sign a lease! Leasing will be on a first come, first serve basis, so don't wait! After November 1<sup>st</sup> a scheduled appointment a day in advance is needed to see any available housing. The following criteria must be complete in order to sign a lease:

## WHAT YOU NEED TO SECURE HOUSING

1. **APPLICATION** – Anyone who will be signing a lease needs to fill out an application. A copy of the application is on our website or you can come to the office to pick one up. Our office is located at 140 N. Gill St. The office is located in the back of the building.
2. **SECURITY DEPOSIT** – A check for the security deposit which is equal to 1 month's rent is required. The security deposit can be paid using multiple checks, the total just must equal 1 month's rent.
3. **APPLICATION FEE** – A check for \$45 for the application fee.
4. **PHOTO ID** – A copy of your driver's license, student ID or passport at the time of lease signing.

Although it is not an ideal situation, not everyone needs to be present to sign a lease. If there are roommates that need to come at a later time, you must bring all the completed applications along with application fees. Applications can be completed electronically at request. This will help securing your future home a smooth & fast process.

If you have any questions about leasing, contact us at 814-234-1707, [info@westsidevillage.com](mailto:info@westsidevillage.com) or you can chat with one of our knowledgeable leasing agents on our website. We look forward to meeting you!